

Case Number: \_\_\_\_\_

221(g)

**Consulate General of the  
United States of America**

Consular Section  
220 Anna Salai  
Chennai, India 600 006

**Website: <http://chennai.usconsulate.gov>**

Dear Applicant:

We are unable to issue your visa at this time. Your case has been refused under Section 221(g) of the United States Immigration and Nationality Act. Your application is incomplete or requires further processing. When you apply, please be sure to resubmit all documents as listed below from serial number 1 to 5.

Your application requires **additional administrative processing** before a final decision can be made. This office will contact you once this administrative processing has been completed.

Your application requires **additional information** as indicated below. You may submit the documents by the following method:

A. You may appear for an **interview with a consular officer** on any Tuesday, Wednesday, or Thursday from 10:00 a.m. to 12:00 noon. Please bring this letter with you to the interview. Do not make a new appointment.

B. You may submit the additional documents via **drop box** using VFS services. Tel. 044-5231-6767, [www.vfs-usa.co.in](http://www.vfs-usa.co.in), the Consulate's authorized courier agent.

Chennai: Gowthami Towers, No:2A, First Street, Cenatoph Road, Alwarpet, Chennai 600 018

Bangalore: The Presidency, First Floor, St. Mark's Road, Bangalore 560 025

Hyderabad: Sunil Chambers, Road No: 7, Banjara Hills, Hyderabad 200 034

Vijayawada: No:40-13-4, Bencircle, Chandramoulipuram, Vijayawada 520 010

Kochi: 3c, 3<sup>rd</sup> Floor, South Point Hinton, Kacherippady, Chittoor Road, Near North Police Station, Cochin, Kerala 682 018

Application materials and passports will be returned via courier to the address provided by the applicant.

C. Before **January 30, 2006**, you may submit the additional documents via drop box using TTS Services, [www.ttsvisas.com](http://www.ttsvisas.com). **After this date, you must come to the consulate in person.**

**Chennai:** Raheja Towers, S001-Omega Wings, 113-124, Anna Salai, Chennai 600 002,  
Tel. 044-841 3728, 044-841 3729.

**Hyderabad:** H.No., 5-10-188, 2, Summit Building, Hill Fort Road, Hyderabad 500 004,  
Tel. 323-1615, 323-1714, 323-1715

**Bangalore:** No. 102, Raheja Chambers, 1<sup>st</sup> floor, 12 Museum Road, Bangalore 01, Tel. 555-0111.

Application materials and passports will be returned via courier to the address provided by the applicant. The courier service fee of Rs. 441/- per passport is payable via demand draft drawn in favor of "TT Services."

**For more information, please visit our website at <http://chennai.usconsulate.gov>**

**All applications must include the following documents:**

1. Completed visa application form DS-156.
2. Supplemental application form DS-157.
3. For all students and exchange visitor applicants, application form DS-158.
4. One visa photo for each person (including children) traveling. Photos must be less than six months old, 50mm x 50mm, front-facing, with a white or off-white background.
5. The following additional documents:
  - Please present a fresh demand draft for Rs. \_\_\_\_\_. Drafts should be issued by a national or international bank, drawn in favor of the American Consulate General, payable at Chennai.
  - Please obtain an observation a new passport. Your current passport either has:
    - Insufficient space in which to place a visa,
    - Is damaged
    - Expires within the next six months,
    - Or needs a name correction on the biographic page.
  - Please obtain an individual passport for each person (including each child) who is traveling.
  - Please submit the original passport (or a clear copy containing all 36 pages) of \_\_\_\_\_
  - Please provide proof of an USCIS-approved extension for your previous stay in the US.
  - Please provide 6 months worth of bank statements for you and, if applicable, your sponsor.
  - Other: \_\_\_\_\_
  - Your Right Left finger has an injury. Please return for biometrics when it has healed
  - You are not a resident of Chennai's consular district. Please apply in the circled Embassy or consulate:  
Mumbai                      New Delhi                      Calcutta                      Other:

**H1B/H4 and L1/L2 applicants** must provide the following documents:

- Original 1-797 Approval Notice
- Original 1-129 Petition for Nonimmigrant Worker
- Labor Condition Application (LCA)
- Photos of Principal applicant's workplace in the United States
- Photocopies of the last six months of pay stubs for principal applicant
- Original university degree certificate and mark sheets
- Work experience letter(s) from 3 most recent jobs; nothing older than 5 years
- INS approved waiver of 2-year home country residency requirement
- For H-4s: Principal applicant's passport or a complete photocopy (36 pages)\*
- For H-4s: Original marriage certificate\*
- For H-4s: Other evidence of marital relationship, such as wedding photographs (please submit no more than 10)
- For H-4s: Original birth certificate for each dependent child\*

**F1/F2, M1/M2 and J1/J2 applicants** must provide the following documents:

- Form 1-20 (F-1 or F-2 student applicants)
- Form DS-2019 (J-1 or J-2 exchange visitor applicants)
- Evidence of ability to finance studies, living expenses in the U.S.
- TOEFL, SAT, GRE AND GMAT (F-1 student applicants)
- Original university degree certificate and mark sheets for previous coursework
- SEVIS verification (please see attached information sheet)
- CIS approved waiver of 2-year home country residency requirement\*
- For F-2, J-2, M-2: Original marriage certificate
- For F-2, J-2, M-2: Other evidence of marital relationship, such as wedding photographs (Please submit no more than 10)
- For F-2, J-2, M-2: Original birth certificate for each dependent child
- For F-2, J-2, M-2: Principal applicant's passport or a complete photocopy (36 pages)

\*If applicable